

APPLICATION FOR VISITORS PERMIT



St. Helens

Applicant Details:

Applicant Name:	
Application Address:	
Landlord/Letting Agents Address:	
Contact No/E-mail:	

Please Note:

- There can only be one Visitors Permit per household and on issuing of a new Visitors Permits all previous Visitors Permits issued to the address are invalid and are liable to a Penalty Charge Notice if utilised.
- When applying for a permit at the above address, proof of ownership of property/housing association tenancy agreement will be required..
- If a permit is lost, defaced or stolen there will be an initial charge of £15 for replacement.
- Full typed address label, as supplied, must be displayed at all times.
- Parking and the appropriate use of permits is closely monitored in accordance with the conditions as depicted in the Residents Parking Schemes Information for Applicants (updated June 2016). Any breach of the conditions/abuse of the scheme/misuse of permits to the detriment of the scheme or other qualifying residents and their visitors, may result in your permit being revoked and a Penalty Charge Notice being issued.

Important Notice:

The information provided on this form will be processed in accordance with the requirements of the Data Protection Act 1998. It will be treated as confidential and used only for the purpose of administering your application for a car parking permit.

Notwithstanding the above, under the Council's liability to protect the public funds it administers, some of the information provided on this form may be shared with other departments of St Helens Council and with other relevant bodies including other Authorities, Police and Department for Works and Pensions. The disclosure of this information will only take place when you have consented to do so, or when we are allowed to by law.

Statement:

I am the resident/owner/letting agent of the above address and I understand the terms of the resident's parking scheme as depicted in the Residents Parking Schemes Information for Applicants Sheet (updated June 2016). I have also read and understood the content of the above Important Notice and the statutory requirement placed upon the Council in ensuring the prevention and detection of fraud.

Signed: _____ Date _____

For Office Use Only			
Serial Number Issued		Date Created	
Applicant contacted		Date Contacted	
Signature of Applicant on Receipt of Permit		Date Collected	
Documentation Seen		Date Provided	